

AGENDA

for a meeting of the Board of Directors of Heart of England NHS Foundation Trust
to be held at St Johns Hotel, Warwick Road, Solihull
on 3 February 2015 at 9.30am – 1.00pm

PART ONE 9.30am – 12.30pm:

1. **APOLOGIES**
2. **DECLARATIONS OF INTERESTS** *(Enclosure)*
3. **MINUTES** – 4 November 2014 *(Enclosure)*
4. **MATTERS ARISING & DECISIONS/RECOMMENDATIONS TRACKING REPORT** *(Enclosure)*
5. **NHS IMAS INTENSIVE SUPPORT TEAM PRESENTATION** (JB) *(Oral)*
6. **COUNCIL OF GOVERNORS REPORT – FOR INFORMATION** (Chair) *(To follow)*
7. **CHIEF EXECUTIVE’S REPORT, INCLUDING FINANCE REPORT:** (AC) *(Enclosure)*
8. **DELIVERY UNIT REPORT** (JB/SF/CR) *(Enclosure)*
9. **PATIENT EXPERIENCE AND EXTERNAL AFFAIRS REPORT** (LT) *(Enclosure)*
10. **SAFETY AND QUALITY REPORT** (CR) *(Enclosure)*
11. **MONITOR ONE YEAR OPERATIONAL PLAN** (MC) *(Enclosure)*
12. **CRITICAL CARE AT HEARTLANDS – OVERVIEW** (JB/MC) *(Enclosure)*
13. **AMU AND SAU SAFE STAFFING & LATEST NICE RECOMMENDATIONS** (SF) *(Enclosure)*
14. **EXECUTIVE MANAGEMENT BOARD – ToR** (Co Sec) *(Enclosure)*
15. **INFORMATION MANAGEMENT & TECHNOLOGY COMMITTEE – ToR** (Co Sec) *(Enclosure)*
16. **WORKFORCE DEVELOPMENT & WELFARE COMMITTEE - ToR** (LT) *(Enclosure)*
17. **CITIZENS ASSEMBLY** (LT) *(Enclosure)*
18. **BOARD COMMITTEE – MEMBERSHIP PROPOSALS** (Chair) *(Enclosure)*
19. **STRATEGIC RISK REGISTER UPDATE** (Co Sec) *(Enclosure)*

FOR INFORMATION:

20. **CHAIR’S REPORT** *(Enclosure)*
21. **BOARD COMMITTEE REPORTS & MINUTES**
 - 21.1 Audit Committee (26.11.14 & 28.01.15) (AL) *(Enclosure & Oral)*
 - 21.2 Donated Funds Committee (31.10.14 & 30.01.15) (Chair) *(Enclosure & Oral)*
 - 21.3 Finance & Performance Committee (24.10.14, 28.11.14, 29.12.14 & 30.01.15) (DL) *(Enclosure & Oral)*
 - 21.5 Monitor Standing Committee (15.12.14 & 30.01.15) (Chair) *(Oral)*
 - 21.6 Quality & Risk Committee (29.09.14, 24.11.14 & 23.01.15) (JR) *(Enclosure & Oral)*
22. **ANY OTHER BUSINESS**

Date and venue of next meeting – 18 March 2015 – Rooms 2 & 3, Ed Centre, Birmingham Heartlands Hospital.

PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS ONLY

EXCLUSION OF THE PRESS AND PUBLIC

The Board will be asked to resolve "That representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest".

PART TWO (PRIVATE) 12.30pm – 1.00pm: