Freedom of Information Request: 0103 2019/20

1, Which technical software do you use for Neurophysiology examinations

For EEG we use Natus Neuroworks, from EMG/NCS we use Natus Keypoint, Natus Synergy software

2, What is the contract end date for this software

There is no contract on the software, we purchase the licences when the equipment is procured. When machines are replaced they are bundled with appropriate software.

3, What was the contract cost for this software in the last financial year

There is no reoccurring financial cost for the software as the licences are purchased and not subject to any renewal once purchased (i.e. one off cost).

4, What are the associated costs for the servers for this software in the last financial year

No capital or revenue costs for the servers was incurred last financial year.

5, How many technical machines do you have in this department

EEG machines: 3 portable, 2 static, 2 IP video telemetry systems, 4 ambulatory systems.

EP machines: 1 static EP machine, 1 portable for IOM monitoring

EMG/NCS: 3 static machines and 1 portable

6, What was your outpatient activity levels for the last financial year split into examination types

EEG range: 2216 tests

EP range: 317 tests

EMG/NCS range: 8321 tests

7, How do staff from internal departments request Neurophysiology examinations at your trusts

Requests made through internal prescribing system called PICS, or via clinical letter.

8, How do service users external to the trust request Neurophysiology examinations at your Trust

GPs refer through e-referrals, other Trusts refer via letter or encrypted e-mail.

9, What is the process for administrating requests within the departments

Referrals are triaged by senior Clinical Physiologists and Neurophysiology Consultants into appropriate clinics.

10, What Patient administration system do you use?

Infoflex and Oceano.

11, In what medium are the requests reported, i.e., paper, digital.

Digital (internal via Clinical Portal), external reports are sent via post and/or encrypted e-mail.

12, Do you currently have any link between your technical machines and any current reporting software

No reporting software is used for EMG/NCS. For EEG for MSLT/PSG recordings, Natus Neuroworks has integrated reporting and sometimes this is used (on the technical machines).

13, What reporting software do you use, if any?

We use Neuroworks when needed, but generally we do not use reporting software as it is not needed.

14, How does the department send out reports to internal requesters

Reports go via Clinical Portal/internal post/internal secure e-mail.

15, How does the department send out reports to external requesters.

Reports go out via post and/or secure encrypted e-mail.