Payroll

1. Is payroll managed:

B. outsourced yes (as of 1 September)

1. How many payroll staff does the trust / health board currently employ (please provide the number of WTEs)? 0
2. How many payslips did the organisation process in-house in 2015/16? 248,000
3. Please provide details below of 3rd parties / external providers used to provide payroll services to the trust / health board.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Staffing Group(s)  All | Substantive or Temporary?  All | Frequency of Payroll e.g. monthly, weekly, fortnightly  Weekly & Monthly | No. of Staff on the Payroll (average)  Definition of Staff?  10600 monthly +250 weekly + 1600 bank | Average monthly cost of payroll service provision 2016/17 YTD | Annual cost of payroll services provision 2015/16 | Which 3rd party do you use for payroll service? | What type of payroll service do they provide? (Bureau – partly outsourced whereby you retain a payroll team in-house or Fully Managed – where all the payroll expertise resides with the service provider) | When does this contract expire? |
|  |  |  |  | £491900 | £700000 |  |  |  |
| University Hospitals Birmingham (UHB) | UHB | UHB | UHB |  |  | UHB | Fully managed | 3 year contract |

1. Do you use any other 3rd party payroll software to process the payroll?  If so, please provide: No

Non-Mandatory Training

1. Please provide your total spend on:
   1. Leadership development training in 2015/16? £58,027
   2. Continuous Professional Development (CPD) training (afc bands & vsm only) in 2015/16?

The Trust does hold this information, however we estimate that compliance with your request would exceed the appropriate costs limit under section 12 of the Freedom of information Act 2000. This is currently £450 and relates to the costs of identifying this training through reviewing individual payments made.

1. What was the highest payment made to any private sector training providers in 2015/16 and what was the training for? £6,000 Leadership & Management
2. What non-mandatory training and development courses did you engage in 2015/16 (please list all courses)? See attached list.
3. Please state the organisation’s training and development budget and actual spend on external providers in the years specified below:

|  |  |  |
| --- | --- | --- |
|  | Budget | Actual |
| 13/14 |  | £399,735 |
| 14/15 |  | £397,752 |
| 15/16 |  | £368,290 |
| 16/17 |  | N/A |

The Trust does hold budget information for 2013/14 to date, which is comprised of income from Health Education England. However, we are withholding  this information, under exemption 43 (commercial interests) of the Freedom of Information Act: The Information is exempt information if its disclosure under this Act would, or would be likely to, prejudice the commercial interests of any person (including the public authority holding it).